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Educational
Qualification

BSc Nursing (2002)- Government College of Nursing, Indore, India, **MSc Nursing** (2010)-M.K.S.S.S.Smt.BakulTambat Institute of Nursing, India&**PhD Nursing** (2021)- JJT University Rajasthan, India.

Career
Advancements

1. Received “Basic Holistic health and foot massage” certificate course conducted at Holistic health education and healing center Pune -20/26-07-2009.
2. Completed training course in Basic Life Support, CPR&AED on September 2019.

Academics &
Administrative
Responsibilities

1. Administrative Responsibilities

- Responsible for overall management of the program.
- Participation in planning of the College activities with the management.
- Advising the Management on all academic and administrative matters and the standard of training required.
- Organizing, planning and implementation of the curriculum.
- Plans, approves and delegates duties of the faculty and ensures appropriate placement.
- Responsible for administration of non-teaching personnel in the organization.
- Organize, chair and conducts various meetings in the College.
- Responsible for maintaining public relations with the affiliated organizations.
- Ensures discipline among staff and students.
- Periodic evaluation of the education program in consultation with the faculty members.
- Procuring equipment's, books etc. for the College to maintain the standard of education.
- Participating in selection of staff & writing annual confidential reports, performance appraisal.
- Preparing and furnishing reports as required by the State Nursing Council and Indian Nursing Council, and controlling University.

2. Academic Responsibilities

- Participates and conducts teaching programme as per specialization.
- Ensures renewal of accreditation by the state and National Nursing Council, State Nursing council and any other authority, follow updates regarding curricular matters.
- Chairing the meetings of the academic and curriculum committees.
- Presiding over meetings of curriculum committees.
- Evaluating classroom and clinical teaching and advises the faculty for improvement from time to time.

- Motivating and guiding the faculty for conduction research, writing articles and higher studies in nursing.

Other Major Responsibilities

1. Conduction supervisory rounds in the College and clinical areas periodically and rendering advice and guidance wherever necessary.
2. Supervision of functioning of the staff development committee for promoting professional growth of staff.
3. Supervise maintenance of all records and reports and reports pertaining to academic and administrative matters.

Selected Publications

1. **Mausami S Lendhe**, Jyoti Sharma. Self-interest regarding organ donation among college students at selected colleges, Jabalpur (MP). Indian Journal of Applied Research. 2020; 10(12):1-2. doi : 10.36106/ijar
2. **Mousami S. Lendhe**. A Study to Assess the Effect of Structured Teaching Programme Regarding Selected Government Schemes on Knowledge among Resident People. International Journal of Community Health Nursing. 2020; 2(2).
3. Jyoti Sharma, **Mausami S Lendhe**,. Knowledge and attitude regarding organ donation among b.sc. Nursing students at Jabalpur (MP). Indian Journal of Applied Research. 2021; 10(2):1-2. doi : 10.36106/ijar
4. **Mousmi Lendhe**. Knowledge, Attitude and Practice of Registered Staff Nurses on Intramuscular Injection with A View to Prepare a Self-Instruction Module in a Selected Hospital of Pune City. International Journal of Nursing Critical Care. 2019;5(2).

Presentations

Contributed in Maharashtra state scientific convention as Speaker and presented topic “Asepsis and infection control in Dentistry” at MIDSR College and research center Latur Maharashtra- 19/20-10-2012.